

Mount Hermon Baptist Church
Building & Facilities Use Guidelines for Church Members

The following is a guideline for use of the church facilities for such events as:

- Anniversary
- Wedding Rehearsal Dinner
- Wedding
- Wedding Reception
- Funeral
- Funeral Meal / Reception
- Bridal Shower
- Baby Shower
- Birthday Party
- Family Gathering

Fees:

- Freewill offerings are encouraged to offset the cost of operating expenses.
- Honorariums for Pastoral staff are encouraged.
- Musicians are to be contracted individually.
- Sound System \$50 per hour

Guidelines for use:

- Facilities are to be left clean and all items returned to their original location.
- Tables and chairs may not be moved outside the building.
- Use of audio/ visual equipment is restricted to approved operators only.

Note:

The pastoral staff has final approval of all building and facilities use requests, including the use of guest ministers and other religious groups.

Effective December 1, 2025

Mount Hermon Baptist Church
Building & Facilities Use Guidelines for Non-Church Members

The following is a guideline for use of the church facilities for such events as:

- Anniversary
- Wedding Rehearsal Dinner
- Wedding
- Wedding Reception
- Funeral
- Funeral Meal / Reception
- Bridal Shower
- Baby Shower
- Birthday Party
- Family Gathering

Fees:

- Pastor / Officiant \$250
- Worship Center \$350
- Chapel \$250
- Main Kitchen \$100
- Double Classroom \$75
- Pavilion/ Playground \$75
- Sound System \$50 per hour

Custodial Fees:

- \$100 for the use of the Worship Center, Chapel, Main Kitchen, or Educational Building
- \$75 for the pavilion (users must put up tables & chairs)
- \$50 for the double classroom next to the Worship Center

Guidelines for use:

- Facilities are to be left clean and all items returned to their original location.
- Tables and chairs may not be moved outside the building.
- The church does not provide volunteers or workers to prepare / serve food, set up furniture, or decorate for events.

Deposit: Full amount due on reservation if less than \$100.
 \$100 deposit required for any amount over \$100.

Payment in full is due on or before the day of the event.

Note:

The pastoral staff has final approval of all building and facilities use requests, including the use of guest ministers and other religious groups.

Effective July 1, 2025