

**Mount Hermon Baptist Church**  
*Building & Facilities Use Guidelines for Non-Church Members*

The following are guidelines for use of the church facilities for such events as:

- Anniversary
- Wedding Rehearsal Dinner
- Wedding
- Wedding Reception
- Funeral
- Funeral Meal / Reception
- Bridal Shower
- Baby Shower
- Birthday Party
- Family Gathering

**Fees:**

- Pastor / Officiant                      \$250
- Worship Center                         \$350
- Chapel                                     \$250
- Main Kitchen                            \$100
- Double Classroom                      \$75
- Pavilion/ Playground                 \$75
- Sound System                          \$50 per hour

**Custodial Fees:**

- \$100 for the use of the Worship Center, Chapel, Main Kitchen, or Educational Building
- \$75 for the pavilion (users must put up tables & chairs)
- \$50 if *only* using the double classroom next to the Worship Center

**Guidelines for use:**

- Facilities are to be left in good order, and all items returned to their original location.
- Tables and chairs may not be moved outside the building.
- The church does not provide volunteers or workers to prepare / serve food, set up furniture, or decorate for events.

**Deposit:**        Full amount due on reservation if less than \$100.  
                      \$100 deposit required for any amount over \$100.

**Payment in full is due on or before the day of the event.**

**Note:**

The pastoral staff has final approval of all building and facilities use requests, including the use of guest ministers and other religious groups.

*Effective December 1, 2025*